

**National Green Tribunal/राष्ट्रीय हरित अधिकरण**  
**Principal Bench/प्रधान न्यायपीठ**  
**Faridkot House/Copernicus Marg/फरीदकोट हाउस, कॉपरनिकस मार्ग,**  
**New Delhi/नई दिल्ली -110001**

NGT(PB)/313/Admn/2014/38

January 12, 2018

Office Order

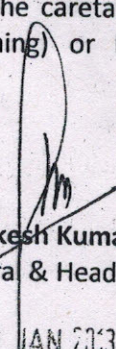
**Sub:- Early Closure of Offices in connection with Republic Day Parade and Beating Retreat Ceremony during 2018.**

Pursuant to the Government of India Office Memorandum No. 16/1/2016-JCA 2, dated 02.01.2018 on the subject noted above, it is notified as under:-

- (i) National Green Tribunal, Principal Bench at New Delhi will start working from 01.30 p.m. on 23.01.2018(Tuesday).
- (ii) National Green Tribunal, Principal Bench at New Delhi will close at 01.00 p.m. on 25.01.2018(Thursday).

It is also directed that caretaking staff who have the possession of keys of building of NGT will handover the keys to Security Police at Security room of NGT in the evening of 22.01.2018 at 06.30 p.m., and the Security Police will return back the keys to such staff on 23.01.2018 at 01.00 p.m. The caretaking staff will again handover the keys to Security Police after closing of office on 25.01.2018. The caretaking staff should arrange to collect the keys from the Security Police on 26.01.2018(evening) or latest by 27.01.2018(morning).

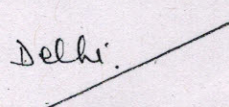
This issues with the approval of Competent Authority.

  
(Mukesh Kumar Gupta)  
Registrar General & Head of Office

11 JAN 2018

**Copy to:-**

1. PPS to Hon'ble Chairperson
2. PS to Ld. Registrar General, NGT(PB)
3. The Registrars, NGT, Zonal Benches, for information.
4. The Deputy Registrar, NGT(PB)
5. PAs to Hon'ble Members(with direction to place this office order before Hon'ble Members for information)
6. DCA/DDO, NGT(PB)
7. Consultant (GA)(with a request to give instructions to caretaking staff and housekeeping staff for the above purpose)
8. Ms. Jyoti Prusty, Caretaker
9. Section Officer(Admn.)
10. Notice Board of NGT, Principal Bench, New Delhi
11. Guard File
12. Concerned Office File.
13. Incharge, Computer Section of NGT( for uploading this notice on the website of NGT)
14. Security Incharge at the Gate of NGT(PB).
15. The President, NGT Bar Association, NGT(PB) N. Delhi.

  
(Mukesh Kumar Gupta)  
Registrar General & Head of Office



12 JAN 2018