

**National Green Tribunal  
(Principal Bench)  
Faridkot House, Copernicus Marg,  
New Delhi-110001**

NGT(PB)/313/Admn/2014/161

January 19, 2017

Office Order

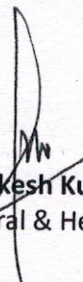
**Sub:- Early Closure of Offices in connection with Republic Day Parade and Beating Retreat Ceremony during 2017.**

Pursuant to the Government of India Office Memorandum No. 16/1/2016-JCA 2, dated 16.01.2017 on the subject noted above, with the approval of Competent Authority, it is notified as under:-

- (i) National Green Tribunal, Principal Bench at New Delhi will start working from 01.00 p.m. on 23.01.2017(Monday).
- (ii) National Green Tribunal, Principal Bench at New Delhi will close at 01.00 p.m. on 25.01.2017(Wednesday).

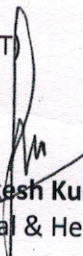
It is also directed that caretaking staff who have the possession of keys of building of NGT will handover the keys to Security Police at Security room of NGT in the evening of 21.01.2017 at 06.30 p.m., and the Security Police will return back the keys to such MTS on 23.01.2017 at 01.00 p.m. The MTS will again handover the keys to Security Police after closing of office on 25.01.2017 and the Security Police will return the keys to such MTS before opening the office on 27.01.2017.

This issues with the approval of Competent Authority.

  
**(Mukesh Kumar Gupta)**  
Registrar General & Head of Office

Copy to:-

1. DR-cum-PPS to Hon'ble Chairperson
2. PS to Ld. Registrar General, NGT(PB)
3. The Registrars, NGT, Zonal Benches, for information.
4. The Deputy Registrar, NGT(PB)
5. PAs to Hon'ble Members(with direction to place this office order before Hon'ble Members for information)
6. DCA/DDO, NGT(PB)
7. Section Officer(GA)(with a request to give instructions to caretaking staff and housekeeping staff for the above purpose)
8. Section Officer(Admn.)
9. Notice Board of NGT, Principal Bench, New Delhi
10. Guard File
11. Concerned Office File.
12. Incharge, Computer Section of NGT( for uploading this notice on the website of NGT)
13. Security Incharge

  
**(Mukesh Kumar Gupta)**  
Registrar General & Head of Office

received in RGS 20/1/2017 1:00 PM